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# REGION III BYLAWS

## IDAHO SCHOOL BOARDS ASSOCIATION

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### ARTICLE I - NAME AND PURPOSE

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1. **Name:** The name of this association shall be IDAHO SCHOOL BOARDS ASSOCIATION, REGION III.
  2. **Purpose:** The purposes of the Region shall be similar to the purpose as provided by the bylaws of the Idaho School Boards Association and shall specifically include the following:
    - a. To promote the general advancement of education.
    - b. To promote and maintain local control of public schools.
    - c. To conduct meetings of the trustees and superintendents in the region to discuss legislative resolutions, proposals, and other items of mutual interest.
    - d. To study, interpret, propose, and influence legislation that may affect education.
    - e. To collect pertinent data and information and disseminate through appropriate communications.

Amended October 7, 2010

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3. Nothing in these bylaws may be in conflict with the ISBA Bylaws, state or federal laws, or any higher authority. Should such an event arise, this higher authority takes precedence over the lower and said item shall be null and void.

Added November 11, 2004

### ARTICLE II - MEMBERSHIP, DUES, FISCAL YEAR

1. **Membership:** Membership shall be limited to those trustees who are members of the Idaho School Boards Association and who pay regional dues approved by the membership. School districts in the following counties are eligible for membership in Region III: Ada, Canyon, Elmore (except Glenns Ferry) and Owyhee.

**2. Fiscal Year:** The fiscal year shall be the same as that of the Idaho School Boards Association.

## **ARTICLE III – MEETINGS**

1. The annual meeting of the region members shall be held on the date determined by the officers. If no determination is made, it shall be held during the week of ISBA's annual convention. Any additional meetings of trustees and superintendents shall be held as determined by the Executive Committee.

Amended October 7, 2010

## ARTICLE IV –OFFICERS

1. **Officers:** The officers of Region III shall be Chair, Vice Chair and Large District Representative, Small District Representative and Secretary. The Vice Chair shall automatically succeed to the office of the Chair.

Amended October 7, 2010

## 2. Election:

- a. Region III shall hold the election of Large District Representative, Small District Representative and Secretary in the even-numbered years and the election of the Vice-Chair in the odd-numbered years during the annual meeting.

Added October 7, 2010

- b. The Chair shall appoint a nominating committee which shall submit at least one (1) name for each of the open positions. Persons seeking an office shall not serve on the nominating committee. After the nominating committee report has been presented, the Chair shall call for nominations from the floor.

Added October 7, 2010

- c. The election of officers shall be by written ballot, one vote per member present at the meeting.

Added October 7, 2010

- d. Large schools, for the purpose of this Article, shall include fifty percent of the member districts with the greatest number of students enrolled as of the State Department of Education reporting date in September of each year. If there is an odd number of member districts, the median district shall be included as a small district. Small districts shall include the remaining districts of the region.

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92 3. **Term of Office:** The officers shall take office with the installation of the ISBA  
93 Executive Officers at the ISBA Annual Meeting and shall serve a term of two  
94 years or until their successors are elected or qualified.  
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96 Amended November 11, 2004

97 Amended October 7, 2010  
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- 99 4. **Vacancies:** If the office of Chair becomes vacant, the Vice Chair will assume the  
100 position of Chair. If the Vice Chair position becomes vacant the representative  
101 from the appropriate large or small district will assume the position. Regional  
102 members shall elect a member to fill the unexpired term of any office for which a  
103 vacancy occurs as soon as possible.  
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105 Amended October 7, 2010  
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108 5. **Removing an Officer.** If an officer fails to attend three successive meetings,  
109 without just excuse, the officer may be discharged from office by a 60% vote of  
110 the Executive Committee.  
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112 An officer may also be removed from office if the proposed removal is distributed  
113 to the membership at least 10 days prior to a duly convened meeting and the  
114 vote for removal is adopted by 66% of the members present at the meeting.  
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117 Added October 7, 2010  
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## 120 ARTICLE V - EXECUTIVE COMMITTEE 121

- 122 1. The Executive Committee shall consist of the Chair, Vice Large District  
123 Representative, Small District Representative, and Secretary.  
124

125 Amended October 7, 2010  
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- 127 2. The Chairperson of the Region shall be the Chairperson of the Executive  
128 Committee.  
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130 Amended October 7, 2010  
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## 132 ARTICLE VI - SPECIAL COMMITTEES

133 Special committees, as needed, may be appointed by the Chairperson subject to  
134 approval by the Executive Committee.  
135

136 Amended October 7, 2010

## ARTICLE VII - RULE OF ORDER

Where no provision is made in the bylaws to cover items in question, Robert's Rules of Order shall govern.

## **ARTICLE VIII – AMENDMENTS**

1. These bylaws may be amended or new bylaws adopted by majority vote of (50% +1) by the members present during a duly called meeting of the association.

Amended October 7, 2010

2. Proposals for bylaw changes may be made by the Executive Committee or by any district of the Region and shall be distributed to the membership at least ten (10) days prior to a duly convened meeting. Proposed amendments shall not be in conflict with the bylaws of the Idaho School Boards Association, Inc. Approved amendments shall be delivered to the membership within ten (10) days following the duly convened meeting in which they were voted upon and approved.

Amended October 7, 2010

## **DUTIES OF OFFICERS**

### **1. CHAIR:**

- Regularly attend ISBA Executive Board meetings to represent the membership of Region III
- Schedule, regularly attend and conduct Region III meetings
- Approve minutes prior to distribution to membership
- Appoint nominating committees
- Appoint special committees with approval from the Executive Committee
- Serve on committees for the ISBA Executive Board
- Communicate with the membership of Region III on important issues
- Promote open communication and actively work to engage trustee participation
- Model ethical behavior

Amended October 7, 2010

### **2. VICE CHAIR:**

- Fulfill all Chair functions when the Chair is unable to do so
- Regularly attend ISBA Executive Board meetings to represent the membership of Region III
- Serve on committees for the ISBA Executive Board
- Regularly attend Region III meetings
- Approve minutes prior to distribution to membership
- Promote open communication and actively work to engage trustee participation
- Model ethical behavior

- Assume the position of Chair after two years or when the Chair position becomes vacant

Amended October 7, 2010

### **3. LARGE OR SMALL DISTRICT REPRESENTATIVE:**

- Attend ISBA Executive Board meetings when the comparable size district officer is unable to attend to represent the membership of Region III
- Regularly attend Region III meetings
- When asked by the Chair, communicate with the appropriate membership of Region III on important issues
- Promote open communication and actively work to engage trustee participation
- Model ethical behavior
- The appropriate size district representative assumes the position of Vice-Chair when that position becomes vacant during an unexpired term

Added October 7, 2010

### **4. SECRETARY**

- Regularly attend Region III meetings
- Send draft minutes to the Chair and Vice-Chair for approval prior to distribution to membership
- Provide minutes of the meetings and handle other correspondence for Region III members

Added October 7, 2010

### **CATEGORY OF MEMBERS**

The membership of Region III of the Idaho School Boards Association is presently divided, for the purpose of election of officers only, into two categories: large-size school districts and small-size school districts. It is the intent that the Chair and Vice Chair shall represent both a large and small district. When the Chair is from a large district, nomination for Vice Chair for that election cycle shall be from small-size school districts and from large-size school districts when the Chair is from a small district.

Amended November 11, 2004

Amended October 7, 2010

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*Region III Chairperson*