

The Application Procedure:

The Board of Trustees requests that all applicants follow the procedure outlined below.

Applicants must provide the following:

- ▶ A personal letter of application stating your reasons for being interested in the position
- ▶ The Superintendent application form located on the district website at www.sd149.com
- ▶ Signed Authorization for Release of Information.
- ▶ A current resume that presents your education, experience, and achievements.
- ▶ A placement file that includes certifications, transcripts, up-to-date professional references regarding the applicants performance in previous positions. It is the applicant's responsibility to arrange for placement papers to be forwarded immediately.

The position is opened until filled.

Salary is comparable for the area. Questions will be answered in an interview.

An Invitation To Apply
For The Position Of . . .

SUPERINTENDENT OF



NORTH GEM SCHOOL DISTRICT

It is the mission of North Gem Schools to
develop character, competence, and confidence.

"It is our ATTITUDE more than anything
else, that will affect a successful outcome."

**All application materials
should be sent to :**

Clerk:

**Kari Lish
P O Box 70
Bancroft, Idaho 83217
KLISH@SD149.COM**

Members of the School Board:

**Chairperson: Dennis Reed
Vice-Chairperson: Kathleen Wistisen
Trustees: Royce Hatch
June Angus
Raini Hayden**

Clerk: Kari Lish

Responsibilities and Expectations:

The school board has identified these key responsibilities. However, job duties are not limited to, the following:

- ◆ Have a good working relationship with the Board of Trustees.
- ◆ To have a knowledge of the public school system, staff management, and the ability to manage a budget responsibly.
- ◆ Be an educational leader by setting an example, advancing curriculum, encouraging faculty and staff development, and fostering cooperation.
- ◆ Set the kind of example befitting a Superintendent, emphasizing the positive aspects of North Gem, our students, and community.
- ◆ Oversee the day to day operation as well as management and maintenance of the facilities, departments and equipment.
- ◆ Being honest, energetic, and dedicated to making North Gem a good learning atmosphere.

About The Community:

The City of Bancroft sits at the foot of the Chesterfield mountain range in Southeast Idaho. The population of the town is close to 400, but the district includes approximately 750 patrons from the outlying areas. Some patrons are employed by nearby industries: Monsanto, Agrium, Chemical Lime, FMC, Washington Construction and Mark III. Ranching, farming and the school provide the bulk of employment, however. The patrons have historically showed strong support of the district's Maintenance and Operations Supplemental Levy and Plant Facility Levy.

Several school district patrons hold positions on the North Gem Education Foundation committee which provides the school with funding for projects when needed. The funding is donated by community members and employees of the district.

At 5400 feet, Bancroft can have heavy winter snowfall. However, the roads are well maintained so access to I-15 to Pocatello and State Highway 34 to Preston and Logan is always open. Salt Lake City, Utah, is less than three hours away and Lava Hot Springs is a short fifteen minute drive. Summers are ideal: 70°–90° with cool comfortable nights. Another attractive feature about the community is the moderate cost of living.

Recreational opportunities are abundant in the area. The Rocky Mountains surround Bancroft providing a view of farms stretching approximately ten miles from east to west. Caribou County provides big game and upland birds for avid hunters and sportsmen. Chesterfield Reservoir, Bear River and Portneuf River, near Bancroft, are excellent for fishing.



Boating and water skiing can be enjoyed at Alexander Reservoir (a fifteen minute drive) and Bear Lake, a two hour drive away. Snow skiing opportunities are abundant locally as Pebble Creek is a short distance over the mountain. Beaver Mountain in Logan Canyon, Kelley Canyon, and Targhee are also located near Bancroft. Well known Sun Valley, and Jackson Hole are within reasonable driving distances.

About The School:

North Gem enjoys teaching approximately one-hundred seventy students K-12, and Pre-school is provided to children with special needs. It employs 17 certified and 25 classified/part-time employees. A rural district, North Gem buses close to 60% of its student body each day. Class enrollment in the elementary averages 12 while the secondary teacher/student ratio is 1:15. Technology is strong in the 1-A District and the computer to student ratio is a high 1:1.



The school board members genuinely serve the district and are actively involved in various committees that aide the school's programs. They are proactive as they suggest, listen to, and discuss the education standards needed at North Gem. They are supportive of education and enjoy hearing the achievements and positive actions taking place in the North Gem District.



The high school is involved in the Idaho High School Activities Association and takes part in eight-man football, boys' and girls' basketball, volleyball, wrestling, track, choir and cheerleading. As a 1-A school, Idaho's smallest classification, we compete with schools in Magic Valley as well as the Upper Snake River Valley.

Qualifications:

North Gem is looking for the right individual who can inspire the staff and lead a team effort with confidence and commitment. The ideal candidate will serve as Superintendent and Principal with an able staff of supportive and knowledgeable teachers. Preference will be given to candidate's with qualifications and/or experience including:

- ◆ Idaho Administrator Certificate endorsed for superintendent or a willingness to obtain the superintendent endorsement.
- ◆ Education specialist degree, or willing to obtain one.
- ◆ School administration and teaching experience; a familiarity with district administrative policies and procedures; and effective board relations.
- ◆ Familiar with curriculum and research-based learning.
- ◆ Knowledge of federal and state laws.
- ◆ Strategic planning and budgeting experience
- ◆ Team building and supervision
- ◆ Public relations and communications

