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# REGION I BYLAWS IDAHO SCHOOL BOARDS ASSOCIATION

## ARTICLE I – NAME AND PURPOSE

1. **Name:** The name of this association shall be IDAHO SCHOOL BOARDS ASSOCIATION (ISBA) REGION I.

Added November 11, 2004

2. **Purpose:** The purposes of the region shall be similar to the purposes as provided by the bylaws of the ISBA and shall:

- a. Promote the general advancement of education;
- b. Promote and maintain local governance of the State’s public schools;
- c. Conduct meetings of the trustees in the region to discuss legislative resolutions, proposals, and other items of mutual interest;
- d. Study, interpret, propose, and influence legislation that may affect education;
- e. Collect pertinent data and information and disseminate through appropriate publications; and
- f. Promote training and orientation on a regional basis for school Board members.

Added November 11, 2004

Proposed September 28, 2017

3. **Authority:** Nothing in these bylaws may be in conflict with the ISBA Bylaws, state or federal laws, or any higher authority. Should such an event arise, this higher authority takes precedence over the lower and said item shall be null and void.

Added November 11, 2004

## ARTICLE II – MEMBERSHIP AND FISCAL YEAR

1. **Member Districts:** The districts eligible for membership in Region I are Avery #394, Boundary County #101, Coeur d’Alene #271, Kellogg #391, Kootenai #274, Lakeland #272, Lake Pend Oreille #084, Mullan #392, Plummer Worley #044, Post Falls #273, St. Maries #041, Wallace #393, and West Bonner County #083.

Proposed September 28, 2017

2. **Membership:** Membership shall be limited to those districts in Region I and that have paid their dues to ISBA.

Proposed September 28, 2017

3. **Membership Large/Small Districts:** The membership of Region I district trustees shall be divided into large and small districts.

46  
47 Proposed September 28, 2017  
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- 49 **4. Determination of Large/Small Districts:** Determination of large and small  
50 districts shall be made at the annual meeting in November on the basis of the most  
51 current enrollments attained from the State Department of Education, Large  
52 districts shall include fifty percent (50%) of the member districts with the greatest  
53 number of students enrolled. Small districts shall include the remaining districts in  
54 the region. If there are an odd number of member districts, the median district  
55 shall be included as a small district.  
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57 Proposed September 28, 2017  
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- 59 **5. Fiscal Year:** The fiscal year shall be the same as that of ISBA – July 1 – June 30.  
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61 Proposed September 28, 2017  
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63 **ARTICLE III – MEETINGS**  
64

- 65 **1. Annual Meeting:** The annual meeting of the Region I Association shall be held  
66 on a date determined by the Officers. If no determination is made it shall be held  
67 at the ISBA Annual Convention.  
68

69 Amended November 12, 2009  
70 Proposed September 28, 2017

- 71 **2. Region Meeting:** Region meetings shall be held at least once annually. Region  
72 meetings shall be held at a school district located within the region and that is  
73 centrally located for all of the districts in that region.  
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75 Proposed September 28, 2017  
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- 77 **3. Special Meetings:** Special meetings may be called by the Chair or at the request  
78 of three (3) member districts. Special meetings may be conducted electronically  
79 or as agreed upon by the Executive Committee.  
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81 Proposed September 28, 2017  
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83 **ARTICLE IV – OFFICERS AND ELECTIONS**  
84

85 **1. Officers:**  
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- 87 **a.** The officers of Region I shall be Chair, Vice Chair, Large District Alternate, and  
88 Small District Alternate. The Chair shall designate one Alternate to be the  
89 Secretary and one Alternate to be the Treasurer if needed.  
90 **b.** The Chair and Vice Chair shall represent both a large and small district. These  
91 offices shall alternate at each election.

- 92 c. The Executive Committee shall consist of the Chair, Vice Chair, Large District  
93 Alternate, and Small District Alternate.

94  
95 Amended November 12, 2009  
96 Proposed September 28, 2017  
97

98 **2. Elections:**  
99

- 100 a. Elections for Region I shall be held at the Annual Meeting in odd-numbered  
101 years.  
102 b. The offices of the Region I Chair and Vice Chair shall alternate between large  
103 and small districts.  
104 c. The Chair shall call for nominations from the floor for Vice Chair.  
105 d. Once all nominations have been received, the nominee will be asked to leave  
106 the room and a voice or hand vote will be taken.  
107 e. The same procedure will be used for the Large District Alternate and the Small  
108 District Alternate.  
109 f. The Vice Chair automatically ascends to the office of Chair and, therefore, does  
110 not run for election.

111  
112 Proposed September 28, 2017  
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114 **3. Terms of Office:**  
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- 116 a. The term of each office is for two (2) years.  
117 b. The officers shall take office with the installation of the Executive Officers at the  
118 Annual Convention.

119  
120 Proposed September 28, 2017  
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122 **4. Vacancies:**  
123

- 124 a. In case of a vacancy in the office of the Chair, the Vice Chair shall ascend to  
125 the office of the Chair.  
126 b. The Chair shall appoint either the current Large or Small District Alternate to fill  
127 the Vice Chair vacancy. The Chair will assure that both large and small districts  
128 are represented in the Chair and Vice Chair positions.  
129 c. The Chair shall appoint either a Large or Small District Alternate dependent  
130 upon who has been appointed to become the Vice Chair.  
131 d. In case of a vacancy of both the Chair and Vice Chair, the Large and Small  
132 District Alternates shall replace the vacated positions.  
133 e. Any new officer that has been appointed or takes over a vacant position and  
134 has not been elected by the membership will hold office until the next Annual.  
135 At that time, new officers will be elected according to the procedures outlined  
136 in these bylaws.  
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Proposed September 28, 2017

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140 **5. Removal of an Officer:** If an officer fails to attend three (3) consecutive meetings,  
141 the officer may be discharged from the office by a sixty percent (60%) vote of the  
142 Executive Committee. An officer may also be removed from office if the proposed  
143 removal is distributed to the membership at least ten (10) days prior to a duly  
144 convened meeting and the vote for removal is adopted by sixty-six percent (66%)  
145 of the members present at the meeting.  
146

Proposed September 28, 2017

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149 **6. Duties of the Chair:**

- 150  
151 a. Regularly attend ISBA Executive Board meetings to represent the membership  
152 of Region I;  
153 b. Fulfill the individual goals the Chair establishes each year as part of the ISBA  
154 Strategic Plan;  
155 c. Serve on committees for the ISBA Executive Board;  
156 d. Regularly schedule, conduct, and attend Region I meetings;  
157 e. Appoint Special Committee members as needed;  
158 f. Communicate with the membership of Region I on important issues;  
159 g. Promote open communication and actively work to engage region trustee  
160 participation in the region and region meetings;  
161 h. Promote region participation in all the services ISBA offers; and  
162 i. Model ethical behavior.  
163

164 Amended November 12 2009  
165 Proposed September 28, 2017  
166

167 **7. Duties of the Vice Chair:**

- 168  
169 a. Fulfill all Chair functions when the Chair is unable to do so;  
170 b. Regularly attend ISBA Executive Board meetings to represent the membership  
171 of Region I;  
172 c. Fulfill the individual goals the Vice Chair establishes each year as part of the  
173 ISBA Strategic Plan;  
174 d. Serve on committees for the ISBA Executive Board;  
175 e. Regularly attend Region I meetings;  
176 f. When asked by the Chair, communicate with the membership of Region I on  
177 important issues;  
178 g. Promote open communication and actively work to engage region trustee  
179 participation in the region and region meetings;  
180 h. Promote region participation in all the services ISBA offers;  
181 i. Model ethical behavior; and  
182 j. Assume the position of Chair after the two (2) year term or when the Chair  
183 position becomes vacant.

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185 Proposed September 28, 2017  
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187 **8. Duties of the Large or Small District Alternate:**  
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- 189 a. Attend ISBA Executive Board meetings when the comparable size district  
190 officer is unable to attend;  
191 b. Serve on committees for the ISBA Executive Board;  
192 c. Regularly attend Region I meetings;  
193 d. When asked by the Chair, communicate with the membership of Region I on  
194 important issues;  
195 e. Promote open communication and actively work to engage region trustee  
196 participation in the region and region meetings;  
197 f. Promote region participation in all the services ISBA offers; and  
198 g. Model ethical behavior.  
199

200 Amended November 12, 2009  
201 Proposed September 28, 2017  
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204 **ARTICLE V – AMENDING REGION I BYLAWS**  
205

- 206 1. These bylaws may be amended, or new bylaws adopted, by simple majority vote  
207 of members present at any duly called regular or special district-meeting of the  
208 Region I Association.  
209

210 Added November 12, 2009  
211 Proposed September 28, 2017  
212

- 213 2. Proposals for bylaw changes may be made by the Executive Committee or any  
214 duly elected or appointed trustee of Region I holding membership with ISBA.  
215

216 Proposed September 28, 2017  
217

- 218 3. Proposed amendments shall be delivered, via electronic email, to the membership  
219 ten (10) days prior to a duly convened meeting at which the amendments are to  
220 be discussed.  
221

222 Proposed September 28, 2017  
223

- 224 4. Proposed amendments shall not be in conflict with the bylaws of the ISBA.  
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226 Proposed September 28, 2017  
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- 228 5. Adopted amendments will be delivered to the membership within ninety (90) days  
229 following the duly convened meeting at which they were approved.

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Proposed September 28, 2017

**ARTICLE VI – RULES OF ORDER**

Where no provision or exception is made in these bylaws, Robert’s Rules of Order shall govern.

Added November 12, 2009

**SIGNATURE AND DATE PAGE**

*Thomas J. Heam*  
\_\_\_\_\_  
Region I Chair

*Oct 3, 2017*  
\_\_\_\_\_  
Date

*Kara Echeverria*  
\_\_\_\_\_  
ISBA Executive Director

*10/3/17*  
\_\_\_\_\_  
Date

