

**ADDENDUM TO THE APPLICATION FOR  
APPOINTMENT AS SUPERINTENDENT OF SCHOOLS**

**BOUNDARY COUNTY SCHOOL DISTRICT #101**

Applicant Name: \_\_\_\_\_

**Acknowledgements**

\_\_\_\_\_ I understand fingerprinting and a criminal history check are required by law for any successful application of the Boundary County School District. The cost of the fingerprinting is considered an expense to the applicant upon hire and will not be reimbursed by the Boundary County School District. The current processing fee for fingerprinting is \$25.00. The District's final offer of employment is contingent upon the successful completion of a criminal history check through the State Department of Education.

\_\_\_\_\_ I understand that any contract issued is conditioned upon having an Idaho Administrator's Certificate endorsed for Superintendent valid for the period of service covered by the Contract, and any false statement made in this application shall constitute sufficient grounds for voiding any Contract issued at the discretion of the Board of Trustees of Boundary County School District. Such may also necessitate a reporting to the Professional Standards Commission pursuant to Principle IV (b) for "Falsifying or deliberately misrepresenting professional qualifications, degrees, academic awards and related employment history when applying for employment or licensure."

\_\_\_\_\_ I understand Boundary County School District and/or their superintendent search consultant, Idaho School Boards Association, may communicate with all my former employers, school officials and persons who have knowledge of my professional qualifications and to furnish any/all information regarding me, including information contained in my personnel file. I also understand Boundary County School District may request copies of my personnel file from my current employer or prior employers in accordance with Idaho Code 33-1210. Should any out-of-state educational employer refuse to provide the contents/information contained in my personnel file, I will work with the superintendent search consultant to obtain cooperation and information/documentation release from such former out-of-state employer. I hereby release all employers, schools and individuals from any liability for any damage whatsoever resulting from giving such information.

Yes            No     Are you eligible to work in the United States?

Yes            No     Have you been convicted of a criminal offense other than a minor traffic violation? Such disclosure should include but not be limited to any finding of guilt, plea of guilt, Alford Plea, Withheld Judgment and/or any other such similar conditional or provisional conviction of any criminal offense other than a minor traffic violation.

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| Yes | No | Have you ever had any indicated finding of child abuse filed in your name including but not limited to a finding by any court, governmental agency, professional organization or any other entity? If yes, explain in space provided at the end of this section.  |
| Yes | No | Does your name appear on any sex offender registry or database in any state or country?   |
| Yes | No | Have you ever resigned from a teaching or administrative position during the course of a district/school investigation or review into alleged conduct, alleged misconduct, performance concerns, or alleged failure to fulfill the duties of your position? If yes, provide additional information.               |
| Yes | No | Have you ever been the subject of a complaint, investigation, or any disciplinary action by any certification or credentialing body of any state in relation to allegations associated with your professional credentials (i.e. Idaho Professional Standards Commission)? If yes, provide additional information. |
| Yes | No | Are you under contract for the coming school year with any public or private school? If yes, provide additional information.  |

Please Note: A conviction will not necessarily bar you from employment. Facts, such as nature and severity of offense, date of occurrence and rehabilitation will be considered. This information will be used only for job-related purposes and only to the extent permitted by applicable law. Applicants are not obligated to disclose sealed or expunged records of conviction.

Pursuant to the practices and procedures of the Boundary County School District, any applicant convicted of any of the felony crimes enumerated in Section 33-1208, Idaho Code may not be hired, and any applicant convicted of any felony offense listed in Section 33-1208(2), Idaho Code shall not be hired.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

Return Completed Applications Materials to: Idaho School Boards Association  
 Attn.: Misty Swanson  
 By Mail or Email:  
 PO Box 9797, Boise, ID 83707  
 misty@idsba.org

Please direct any questions to Misty Swanson: (208) 854-1476 or misty@idsba.org