

1 **SECTION 9**

2 Action without a Meeting

3 Any action that may be taken by the Executive Board at a meeting may be
4 taken without a meeting if consent in writing, setting forth the action so to be
5 taken, shall be signed before such action by all of the Executive Board
6 members.

7 Added November 2003

8
9 **SECTION 10**

10 Notice

11 Notice of any special meetings shall be given at least five (5) days previous
12 thereto by written notice delivered personally or mailed to each director at his
13 business address, or by email. If mailed, such notice shall be deemed to be
14 delivered when deposited in the United States Mail so addressed, with
15 postage thereon prepaid. If notice is given by email, such notice shall be
16 deemed to be delivered when the email is sent by ISBA staff. Any Executive
17 Board member may waive notice of any meeting. The attendance of an
18 Executive Board member or Executive Committee member at a meeting shall
19 constitute a waiver of notice of such meeting, except where an Executive
20 Board member or Executive Committee member attends a meeting for the
21 express purpose of objecting to the transaction of any business because the
22 meeting is not lawfully called or convened.

23 Added November 2003

24 Amended by Executive Board January 2009

25 Approved by Membership November 2009

26
27 **SECTION 11**

28 Special Meetings

29 Special meetings of the Executive Board or Executive Committee may be
30 called by or at the request of the President or any two Executive Board
31 members from different regions. The President shall establish the time and
32 place for the special meeting. Such special meeting may be held by
33 teleconference.

34 Added November 2003

35 Amended by Executive Board September 2011

36 Approved by Membership November 2011

37
38
39 **OFFICERS**

40
41 **SECTION 12**

42 The officers of the Idaho School Boards Association, Inc. shall consist of a
43 president, president-elect, vice president, immediate past president, and
44 executive director.

45
46 **SECTION 13**

47 Each year, at the annual meeting, the Idaho School Boards Association, Inc.,
48 by majority vote of those trustees and ~~Region 9 delegates~~ charter board

1 members present, shall elect a president-elect and a vice president. They
2 shall serve until the next annual meeting or until their successors are elected
3 and qualified. Thereafter, the president-elect will succeed to the office of the
4 president. The duties of these officers shall be such as usually devolve upon
5 such officers. In case the offices of president, president-elect and the vice
6 president shall all become vacant at one time, the Executive Board shall elect
7 a president to complete the unexpired term.

8 Amended by Executive Board November 2009

9 Amended By Executive Board September 2014

10 Approved by Membership November 2014

11 Amended By Executive Board August 2026

26 27 28 **METHOD OF NOMINATING** 29 **AND ELECTING OFFICERS** 30

31 **SECTION 19**

32 Only members as enumerated in Article II shall be eligible to hold office. Members
33 are encouraged to learn about the duties and time commitments of each office prior
34 to making a decision to run for office. Application forms can be obtained by
35 requesting a form from the ISBA office. Completed application forms for President-
36 Elect and Vice President must be received by the ISBA office no later than close of
37 business on July 31 of each year.

38
39 If no candidate for Vice President from the Small and Intermediate Districts has
40 submitted an application by July 31 in the odd years; or there is no candidate for
41 Vice President from the Large and Extra Large Districts or charter schools that has
42 submitted an application in the even years by July 31, the deadline for submission of
43 applications will be extended to August 31. If no qualified candidate submits an
44 application by July 31, completed applications will be accepted from any size district
45 or charter.

46 Amended November 2003

47 Amended by Executive Board September 2011

48 Approved by Membership November 2011

Amended By Executive Board August 2026

11 **SECTION 21**

12 Procedures in Elections

13 After the nominating committee report has been presented, the chair shall call
14 for nominations from the floor for each office. Nominations shall be closed
15 and election shall be for all offices at one time by written ballot. A person may
16 be a candidate for only one office annually. Every trustee and charter school
17 board member present at the annual convention ~~as well as each delegate~~
18 ~~appointed by Region 9~~ shall be entitled to one vote for each office for which
19 there is an election.

20 Amended by Executive Board November 2009

21 Amended By Executive Board September 2014

22 Approved by Membership November 2014

23 Amended By Executive Board August 2026

ARTICLE VIII

MEETINGS

SECTION 1

There shall be an annual meeting of the Idaho School Boards Association, Inc., with the exact time and place of the meeting to be determined by the Executive Board.

SECTION 2

A meeting of Idaho School Boards Association, Inc. may be called by the President with the approval of a majority of the Executive Board.

SECTION 3

Either one-half (1/2) of the designated voting strength of the combined districts and charter schools or one-half (1/2) of the sum of the number of member districts and charter schools represented by a voting delegate ~~plus the Region 9 delegates present~~ shall constitute a quorum at any membership assembly.

Amended By Executive Board September 2014

Approved by Membership November 2014

Amended By Executive Board August 2026

SECTION 4

All board members of local districts or charters complying with active membership requirements in the Idaho School Boards Association, Inc. shall be voting members of the Association. ~~The board members of charter schools complying with active membership requirements in the Idaho School Boards Association, Inc. shall collectively appoint five (5) delegates who shall vote on behalf of the Region 9 members. Such appointment shall be made in accordance with the bylaws of Region 9.~~ Absentee voting shall not be permitted. Delegates voting on behalf of the charter schools must be board members for charter school members of the Idaho School Boards Association. Any other delegate must be a trustee of the district for which he or she votes.

Amended by Executive Board November 2011

Amended By Executive Board September 2014

Approved by Membership November 2014

Amended By Executive Board August 2026

48 **SECTION 5**

49 To facilitate counting votes at any membership assembly, each local district
50 or charter school shall select one member delegate and one alternate
51 member delegate to report how the members of his or her district wish to cast
52 their votes on any issue in question. ~~Each of the five (5) delegates appointed~~
53 ~~by Region 9 shall cast votes on behalf of Region 9 in accordance with the~~
54 ~~regional bylaws.~~

Amended By Executive Board September 2014

Approved by Membership November 2014

Amended By Executive Board August 2026

ARTICLE IX

VOTING

SECTION 1

Voting at the Association's annual meeting by local district board membership and charter school delegates shall be based on student enrollment in each local district ~~and the total charter school membership or charter school~~.

The districts and ~~Region 9 charters~~ shall be apportioned some of their votes, which shall be called "base votes", as follows:

District or Total Charter School Member Student Enrollment	Size Category	Base Votes to Each District and to Region 9 and Charter School
1 to 999	Small	30
1,000 to 2,999	Intermediate	70
3,000 to 9,999	Large	75
10,000 or more	Extra Large	100

~~Voting by Region 9 shall be based on the summed enrollment of all member charter schools in accordance with the categories above and the system for apportioning enrollment votes described below.~~

This applies to all official business except the voting of officers and the consideration of any procedural motions amending a resolution.

The remainder of each member's votes, which shall be referred to as "enrollment votes", shall be apportioned on the basis of enrollment. The number of votes shall be calculated by multiplying the district or ~~total~~ charter school member enrollment by an enrollment vote factor of .014.

Neither the combined votes of all Small and Intermediate member districts ~~and charters~~ nor the combined votes of all Large and Extra Large member districts ~~and charters~~ may exceed 50% of the total number of votes apportioned to all districts ~~and charters and to the charter school delegation~~.

In order to meet these requirements, after receiving student population counts from the State Department of Education, the Executive Board may amend the enrollment vote factor to be used in apportioning votes or the number of base votes apportioned to one or more of the size categories. This may be done each year without membership approval. When the Executive Board changes the base votes apportioned to any of the size categories, the president shall appoint a committee to examine the voting structure and to propose any changes to Article IX of the Bylaws the committee deems appropriate.

1 The Executive Board may not amend both the number of base votes and the
2 enrollment vote factor during the period between one annual convention and
3 the following annual convention. The Executive Board may not change the
4 first column, District or ~~Total~~ Charter School Member Student Enrollment, or
5 the maximum vote percentages for any pair of categories or make any other
6 change to this section without membership approval.

7 Amended November 2011

8 Amended By Executive Board September 2014

9 Approved by Membership November 2014

10 Amended by the Executive Board September 2016

11 Approved by Membership November 2016

Amended By Executive Board August 2026

12
12
13 **SECTION 2**

14 Any district or charter whose enrollment numbers differ from those listed in
15 the delegate handbook distributed at the convention, shall submit written
16 verification of this difference to the convention chair or to an Idaho School
17 Boards Association staff member prior to the start of the annual business
18 session. ~~If the summed enrollment of the member charter schools differs~~
19 ~~from that listed in the delegate handbook, a representative of Region 9 shall~~
20 ~~likewise submit written verification to the chair or to a staff member.~~

21 Amended By Executive Board September 2014

22 Approved by Membership November 2014

Amended By Executive Board August 2026