**SECTION 9**

Action without a Meeting

Any action that may be taken by the Executive Board at a meeting may be taken without a meeting if consent in writing, setting forth the action so to be taken, shall be signed before such action by all of the Executive Board members.

Added November 2003

**SECTION 10**

Notice

Notice of any special meetings shall be given at least five (5) days previous thereto by written notice delivered personally or mailed to each director at his business address, or by email. If mailed, such notice shall be deemed to be delivered when deposited in the United States Mail so addressed, with postage thereon prepaid. If notice is given by email, such notice shall be deemed to be delivered when the email is sent by ISBA staff. Any Executive Board member may waive notice of any meeting. The attendance of an Executive Board member or Executive Committee member at a meeting shall constitute a waiver of notice of such meeting, except where an Executive Board member or Executive Committee member attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened.

Added November 2003
Amended by Executive Board January 2009
Approved by Membership November 2009

**SECTION 11**

Special Meetings

Special meetings of the Executive Board or Executive Committee may be called by or at the request of the President or any two Executive Board members from different regions. The President shall establish the time and place for the special meeting. Such special meeting may be held by teleconference.

Added November 2003
Amended by Executive Board September 2011
Approved by Membership November 2011

## *OFFICERS*

**SECTION 12**

The officers of the Idaho School Boards Association, Inc. shall consist of a president, president-elect, vice president, immediate past president, and executive director.

**SECTION 13**

Each year, at the annual meeting, the Idaho School Boards Association, Inc., by majority vote of those trustees and ~~Region 9 delegates~~charter board

members present, shall elect a president-elect and a vice president. They shall serve until the next annual meeting or until their successors are elected and qualified. Thereafter, the president-elect will succeed to the office of the president. The duties of these officers shall be such as usually devolve upon such officers. In case the offices of president, president-elect and the vice president shall all become vacant at one time, the Executive Board shall elect a president to complete the unexpired term.

Amended by Executive Board November 2009
Amended By Executive Board September 2014
Approved by Membership November 2014
Amended By Executive Board August 2026

## *METHOD OF NOMINATING AND ELECTING OFFICERS*

**SECTION 19**

Only members as enumerated in Article II shall be eligible to hold office. Members are encouraged to learn about the duties and time commitments of each office prior to making a decision to run for office. Application forms can be obtained by requesting a form from the ISBA office. Completed application forms for President-Elect and Vice President must be received by the ISBA office no later than close of business on July 31 of each year.

If no candidate for Vice President from the Small and Intermediate Districts has submitted an application by July 31 in the odd years; or there is no candidate for Vice President from the Large and Extra Large Districts or charter schools that has submitted an application in the even years by July 31, the deadline for submission of applications will be extended to August 31. If no qualified candidate submits an application by July 31, completed applications will be accepted from any size district or charter.

Amended November 2003
Amended by Executive Board September 2011
Approved by Membership November 2011
Amended By Executive Board August 2026

**SECTION 21**

Procedures in Elections

After the nominating committee report has been presented, the chair shall call for nominations from the floor for each office. Nominations shall be closed and election shall be for all offices at one time by written ballot. A person may be a candidate for only one office annually. Every trustee and charter school board member present at the annual convention ~~as well as each delegate appointed by Region 9~~ shall be entitled to one vote for each office for which there is an election.

Amended by Executive Board November 2009
Amended By Executive Board September 2014
Approved by Membership November 2014
Amended By Executive Board August 2026

## *ARTICLE VIII*

## *MEETINGS*

**SECTION 1**

There shall be an annual meeting of the Idaho School Boards Association, Inc., with the exact time and place of the meeting to be determined by the Executive Board.

**SECTION 2**

A meeting of Idaho School Boards Association, Inc. may be called by the President with the approval of a majority of the Executive Board.

**SECTION 3**

Either one-half (1/2) of the designated voting strength of the combined districts and charter schools or one-half (1/2) of the sum of the number of member districts and charter schools represented by a voting delegate ~~plus the Region 9 delegates present~~ shall constitute a quorum at any membership assembly.

Amended By Executive Board September 2014
Approved by Membership November 2014
Amended By Executive Board August 2026

**SECTION 4**

All board members of local districts or charters complying with active membership requirements in the Idaho School Boards Association, Inc. shall be voting members of the Association. ~~The board members of charter schools complying with active membership requirements in the Idaho School Boards Association, Inc. shall collectively appoint five (5) delegates who shall vote on behalf of the Region 9 members. Such appointment shall be made in accordance with the bylaws of Region 9.~~ Absentee voting shall not be permitted. ~~Delegates voting on behalf of the charter schools must be board members for charter school members of the Idaho School Boards Association.~~ Any ~~other~~ delegate must be a ~~trustee~~ board member of the district or charter for which he or she votes.

Amended by Executive Board November 2011
Amended By Executive Board September 2014
Approved by Membership November 2014
Amended By Executive Board August 2026

**SECTION 5**

To facilitate counting votes at any membership assembly, each local district or charter school shall select one member delegate and one alternate member delegate to report how the members of his or her district wish to cast their votes on any issue in question. ~~Each of the five (5) delegates appointed by Region 9 shall cast votes on behalf of Region 9 in accordance with the regional bylaws.~~

Amended By Executive Board September 2014
Approved by Membership November 2014
Amended By Executive Board August 2026

# *ARTICLE IX*

# *VOTING*

**SECTION 1**

Voting at the Association's annual meeting by local district board membership and charter school delegates shall be based on student enrollment in each local district ~~and the total charter school membership~~ or charter school.

The districts and ~~Region 9~~charters shall be apportioned some of their votes, which shall be called "base votes", as follows:

| District or Charter School Member Student Enrollment | Size Category | Base Votes to Each District and Charter School |
|---|---|---|
| 1 to 999 | Small | 30 |
| 1,000 to 2,999 | Intermediate | 70 |
| 3,000 to 9,999 | Large | 75 |
| 10,000 or more | Extra Large | 100 |

~~Voting by Region 9 shall be based on the summed enrollment of all member charter schools in accordance with the categories above and the system for apportioning enrollment votes described below.~~

This applies to all official business except the voting of officers and the consideration of any procedural motions amending a resolution.

The remainder of each member's votes, which shall be referred to as "enrollment votes", shall be apportioned on the basis of enrollment. The number of votes shall be calculated by multiplying the district or ~~total~~ charter school member enrollment by an enrollment vote factor of .014.

Neither the combined votes of all Small and Intermediate member districts and charters nor the combined votes of all Large and Extra Large member districts and charters may exceed 50% of the total number of votes apportioned to all districts and charters ~~and to the charter school delegation~~.

In order to meet these requirements, after receiving student population counts from the State Department of Education, the Executive Board may amend the enrollment vote factor to be used in apportioning votes or the number of base votes apportioned to one or more of the size categories. This may be done each year without membership approval. When the Executive Board changes the base votes apportioned to any of the size categories, the president shall appoint a committee to examine the voting structure and to propose any changes to Article IX of the Bylaws the committee deems appropriate.

The Executive Board may not amend both the number of base votes and the enrollment vote factor during the period between one annual convention and the following annual convention. The Executive Board may not change the first column, District or ~~Total~~ Charter School Member Student Enrollment, or the maximum vote percentages for any pair of categories or make any other change to this section without membership approval.

Amended November 2011
Amended By Executive Board September 2014
Approved by Membership November 2014
Amended by the Executive Board September 2016
Approved by Membership November 2016
Amended By Executive Board August 2026

**SECTION 2**

Any district or charter whose enrollment numbers differ from those listed in the delegate handbook distributed at the convention, shall submit written verification of this difference to the convention chair or to an Idaho School Boards Association staff member prior to the start of the annual business session. ~~If the summed enrollment of the member charter schools differs from that listed in the delegate handbook, a representative of Region 9 shall likewise submit written verification to the chair or to a staff member.~~

Amended By Executive Board September 2014
Approved by Membership November 2014
Amended By Executive Board August 2026

**PASSED**
**AYES 7701**
**NAYS 846**