



PRINCIPAL

COEUR D'ALENE HIGH SCHOOL

2019/2020 school year

Position Responsibilities:

- To use skills in leadership, public relations, supervision, and administration to promote the educational development of each student in a large High School setting.

Educational Qualifications:

- Idaho Educational Credential endorsed for School Principal or have a comparable out-of-state certification which can be endorsed for the proffered assignment in Idaho.
- A Master's Degree from an accredited institution in School Administration

Experience Qualifications:

- Preferred candidates will have at least five (5) years of successful high school teaching experience and successful experience as an administrator. Preferred candidates will have successful experience working in a large, high school environment.

Demonstrated Abilities/Professional Qualifications:

- Successful experience in effectively implementing research-based best practices in instructional leadership.
- Ability to support staff in a large high school environment building a sense of community for all staff.
- Ability to get staff buy-in and articulate a clear vision of leadership using best practices for programs to include instructional interventions, data, assessments, etc.
- Ability to collaborate in the review and analysis of data and assist in providing resources and focus for improvement.
- Ability to remain calm under high pressure situations.
- Successful experience and leadership in all aspects of a large high school to include: special education, co-curricular/extra-curricular activities, career technical education, counseling, clubs, technology, testing, library and the demands these programs put on staff.
- Ability to be an innovative thinker bringing new ideas forward to inspire staff.
- Ability to successfully supervise staff in a positive, honest, and supportive fashion in order to maintain a strong community of staff.
- Understand and has the ability to implement evidenced-based best practices to improve graduation rates and prepare students to be college and career ready.
- Must be knowledgeable and passionate about standards-based grading.
- Must utilize effective disciplinary strategies to manage behaviors when providing support for staff.
- Ability to communicate ideas in concise verbal and written statements.
- Possess a collaborative management style with the knowledge to seek out information and value input.
- Ability to build relationships with staff and students to promote a stable, positive working environment.
- Possess a shared leadership style with the ability to delegate tasks to others as appropriate.
- Ability to create a safe school environment conducive to teaching and learning which recognizes the needs and concerns of staff, parents and students.
- Model and promote effective communication with all stakeholders being visible and supportive.
- Ability to successfully work in a partnership with law enforcement.
- Ability to manage the school in compliance with District policy and procedures, applicable state and federal laws to include I.D.E.A., 504, etc.
- Successful experience and leadership in managing a large building budget with many department funds.
- Ability to make tough choices and stand behind those choices in a high profile large secondary school.
- Ability to build rapport with parents to include being responsive, timely follow through, honesty, etc.
- Willingness to participate in district, professional, and community organizations and activities.
- Ability to promote the school in the district and community.
- Ability to successfully collaborate with other building and district administrators

Application deadline: June 2, 2019

Please go to our website www.cdaschools.org (employment opportunities) to see complete job description and apply through our online application system.