



## Idaho School Boards Association, Inc.

*"Leadership for Excellence in Idaho Public Education"*

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### MEMORANDUM

To: Members of ISBA's Policy Update Service

From: Quinn Perry, Policy & Government Affairs Director

Re: **Spring 2019 Policy Update Release**

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The 2019 Spring Policy Update Release includes the following new or revised policies.

#### **Board of Trustees**

1100 Membership

#### **Instruction**

2160 Computer Science

#### **Students**

3563 Student-Tracking Safety Devices

#### **Community Relations**

4530 Crowdfunding

#### **Personnel**

5100, 5100P Hiring Process and Criteria

5105 Certificated Personnel Employment

5220 Assignments, Reassignments, Transfers

5390 Employment Referrals and Prevention of Sexual Abuse

#### **Financial Management**

7400, 7400P4 Miscellaneous Procurement Standards

7405, 7405P Public Works Contracting and Procurement

7408 Entering into Professional Service Contracts

7409 Acquisition of Real and Personal Property

#### **Noninstructional Operations**

8230 Nutrition Standards

#### **School Facilities**

9100 Use and Disposal of School Property

Description of Update:

**1100:** This policy is not attached as it is a one-word clean up to update the date on which Trustee terms expire. . As you review your manual, remember to change most references to terms beginning or ending in July and should be replaced with “January”. If you would like a Word version of the policy, please email us.

**2160:** Beginning in FY2020, your district will be required to offer students in grades 9 through 12 the opportunity to take one computer science course during normal instructional hours. The courses must be aligned with Idaho content standards but may be delivered online or in-person. **This is a recommended policy, but a required course offering.**

**3563:** This new policy regulates the use of student tracking devices, such as AngelSense, employed by some parents.

**4530:** This new policy outlines a process for community crowdfunding, such as “Go Fund Me” campaigns, for staff who may procure funding for special projects and/or programs. **This is a recommended policy.**

**5100, 5100P:** Idaho law requires public agencies to apply veteran’s preference when considering applicants for employment or a reduction in force. The attached policy includes some minor clean up while the new procedure can help you ensure you are following the law regarding veterans preference. **This is a required policy and highly recommended procedure.**

**5105:** This is an update to an existing policy which adds a process for cases when a teacher utilizing an alternate route to certification fails to meet their annual progress goals and/or fails to complete their alternate route. **This is a recommended policy, especially if you have teachers pursuing an alternate route to certification.**

**5220:** This is an update to note that when the Board reassigns an administrative employee to a non-administrative position the employee is entitled an informal review. **This is an option policy, but a required practice.**

**5390:** This is a new policy, which prohibits all employees, contractors, and agents of the district from providing a recommendation for employment if they know or have probable cause to believe the individual has engaged in sexual misconduct with a student or minor. **This is a required policy.**

**7400:** ISBA released many policies in the previous two updates related to the uniform grant guidance under a federal award. This update is an attempt address inquiries received about it and to outline the differences between procurement under a federal award and procurement under Idaho law. **This is a required policy.**

**7400P4:** The policy marked “deleted” will ask you to remove old or confusing language related to the procedures of procurement under a federal award. The policy marked “new”

will outline a simplified procedure when procuring services under federal awards. This is part of this Update's efforts to organize the policies on purchasing and on federal grants more clearly. **This is a required policy.**

**7405P:** This is an update to clarify the bid process around procuring public works construction. **This is a required policy.**

**7408:** This is a new policy outlining the requirements when the school district enters into professional service contracts with certain public works professionals. **This is a required policy.**

**7409:** This is a new policy, which better outlines the acquisition process of real and personal property, including procurement of public works, goods, or services. **This is a required policy.**

**8230:** This update is a minor clean-up which only changes a few words. The change reflects the fact it is now acceptable for school districts to offer low fat flavored milk. The sentence "Flavored milk offerings must be skim milk," Should be changed to "Flavored milk offerings must be low fat or skim milk." **This is a recommended update.**

**9100:** This update removes redundant language. **This is a required policy and a recommended update.**