



## Idaho School Boards Association, Inc.

*"Leadership for Excellence in Idaho Public Education"*

199 N Capitol Blvd, Boise, Idaho 83702

Phone (208) 854-1476 Fax (208) 854-1480 Toll Free (866) 799-ISBA

### MEMORANDUM

To: Members of ISBA's Policy Update Service

From: Quinn Perry, Policy & Government Affairs Director

Re: **Late Summer 2018 ISBA Model Policy Service Update**

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The 2018 Summer Policy Update Release includes the following new or revised policies.

#### The Board of Trustees

1120P  
1500P

#### Instruction

2435  
2705

#### Personnel

5290 A1/A2  
5295

#### Non-Instructional Operations

8600  
8605

**NOTE:** *I've spoken to numerous school districts and charter schools about an audit the State Department of Education is conducting related to EDGAR & Fiscal Management. We are working with the Department on modifying affected policies, but due to the nature of the changes, they will need to have a thorough review before releasing them. Please contact us if you have any questions.*

For ease in editing and incorporating these updated policies into your policy manual, the attached sample policies have strikethrough and highlighting where changes have been made. If you have any questions or comments, please feel free to contact me.

Description of Update:

**1120P:** In the release that ISBA sent in July 2018, we inadvertently left language in stating that the newly elected trustee would take their oath of office “*in the same year.*” Since elections will now take place in November and trustees will take office in January, we wanted to provide further clarification.

**1500P:** Changes that took place from House Bill 611 now requires Boards to clearly identify items on your agenda on which you will be taking action.

**2435:** Changes that took place due to Senate Bill 1292 clarified eligibility criteria for overload courses and streamlined existing criteria for dual credit coursework and eligible exams. It also adds requirements for students who are participating in Advanced Opportunities to identify their postsecondary goals.

**2705:** This new policy comes from Senate Bill 1267a which now allows the district to provide students who qualify with a specialized STEM Diploma. In addition, students who meet the criteria are also exempt from taking math in their senior year. While it is not required to adopt this policy or to offer a STEM diploma, we recommend you consider adopting it for your students who wish to enter a STEM field.

**5290 A1/A2:** Because of the changes resulting from House Bill 620, which now clearly defines what activity is considered “advocacy”, we hereby recommend that **5290 A1** be struck from your policy manual. Using **5290 (formerly 5290A2)** will provide clear guidance to your district employees about what activities are not permissible if your school district is attempting to pass a bond or levy.

**5295:** These changes to 33-1271 come from House Bill 647, which outlines that the local education organizations’ proof of representative status must not be more than two years old. This is a recommended change to your policy manual, as how you ask for proof of representative status and how representative status is counted is based on your district policy. The word “written” is struck because the statute does not require the proof to be written, should the District choose an alternate form of indicia.

**8600:** Changes to the Public Records Act from Senate Bill 1274 now require districts to have an alternate custodian of public records, in addition to the board clerk or others designated by the Superintendent.

**8605:** Similarly, this change modifies language to ensure that your district designates more than one public records custodian.