



Good morning everyone – Today’s email contains several pieces of information related to questions we received about our previous emails on the following topics:

- Further FMLA Guidance
- Providing Childcare
- Sample Agenda Items and Motions Related to Suspension or Waiver of Policies
- Sample Motion to Close Schools

Further FMLA Guidance

The act becomes effective on April 1, not April 2 as we reported yesterday. The Federal Government updated that information late yesterday.

Question:

Is it your opinion that the statement in the Act, “the employee is subject to a Federal, State, or local quarantine or isolation order related to the coronavirus”, does not relate to the Governor’s order yesterday and that it only relates to people exposed or having the coronavirus who have been subject to the quarantine?

Response:

The Governor’s order carves out “Educational institutions—including public and private K-12 schools, colleges, and universities—for purposes of facilitating distance learning or performing essential functions, provided that social distancing of six feet per person is maintained to the greatest extent possible.” This means school employees are expected to fulfil their work duties unless ordered by a medical professional to quarantine.

Providing Childcare

Question:

If the school district or charter does not already provide child care, do they need to provide it now for community member that provide critical services?

Response:

There is no requirement that you provide any childcare. At this time it is voluntary.

Sample Agenda Items and Sample Motion to Waive Policies

Sample Agenda Items – note that they need to be **Action** Items

- Temporary Suspension of Policy XX; or
- Temporary Suspension of the XX Portion of Policy XX

continued on next page...

Sample Motion

I move that we suspend Policy XX for a period of time beginning on April 1, 2020 and not to exceed December 31, 2020. I further move that the Board will review this timeframe at their regularly scheduled meeting on June X, 2020.

Sample Motion to Close Schools

I move that the Board of Trustees approve the Emergency Closure of all _____ School District Schools from March 18, 2020 to April 5, 2020 because of the COVID-19 coronavirus. I also move to schedule a special meeting on April 3, 2020 _____ at the _____ School District Office (or via teleconference) to evaluate the situation.

Be well, **Karen**