

**Notus School District #135**

# **SUPERINTENDENT of Schools**

**(with Secondary Principal duties)**

# **SEARCH**

**NOTUS, IDAHO**



*Pirate Pride*

[www.notusschools.org](http://www.notusschools.org)

# OUR MISSION

**In partnership with the community, engage students and staff as continuous learners with academic, life skills, and service oriented opportunities, so we present our best selves beyond our doors.**

## THE POSITION

The Notus School District Board of Trustees is seeking a highly qualified and experienced candidate to fill the position of Superintendent of Schools (with Secondary Principal duties). The position is full-time and will include benefits. The selected candidate must have the background, skills, and abilities essential for excellence in educational leadership.



## THE DISTRICT AT-A-GLANCE



- **General Fund Budget:** \$3.53 million (\$5.67 million all funds)
- **Student Enrollment:** 405 students
  - **Elementary School** (Grades K-6): 197
  - **Junior & Senior High** (Grades 7-12): 208
- **Staff:** 64 (2 Administrators, 31 Certified, 31 Classified)

## THE COMMUNITY

Notus is located 5 miles west of Caldwell and Interstate 84 at Exit 26. Providing a less congested lifestyle, this quiet rural town is a short drive into the country and along the Boise River. Surrounding the city are rich, vibrant fields of tree groves, seed crops, onions, potatoes, corn, alfalfa, and sugar beets. A patchwork quilt of farmland carved into the landscape creates a colorful array of textures and designs. The City of Notus is home to a public library, community center, post office, museum, and two parks which are all available to the public. There are many outdoor activities within 15 minutes of Notus. These include: walking, biking, fishing, boating, hunting, and wildlife viewing. Our schools are located north of the city nestled amongst agricultural fields as far as the eyes can see.



# OUR VISION

**To challenge and inspire one another to be our best academically and socially, modeling our values of respect, responsibility, collaboration, and celebration.**

## BOND/LEVY INFORMATION

In August 2015, Notus residents passed a 20-year bond levy in the amount of \$4,800,000 to build a new elementary building. This new building took the place of our original 1926 school building. We took occupancy of the new building in January of 2017. This is our only outstanding bond.

In August of 2012, Notus residents passed two 10-year levies, a Plants & Facilities levy and a COSSA levy. The Plants & Facilities levy approved at up to 4/10ths of one (1) percent of our district's value, helps us keep up with our building improvements and grounds maintenance. The COSSA levy, up to one (1) percent of our district's value, pays for a portion of the cost to participate in the COSSA consortium, which provides Special Education and Career-Technical Education opportunities to our students.

Notus has a history of community support when it comes to bond and levy elections. Over the past 30 years, the Notus Community has approved three bonds for construction, three Plant & Facilities levies, and three COSSA levies.

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## DISTRICT HIGHLIGHTS

**We operate on a four-day week. School runs from Monday through Thursday.**

### **Notus Elementary:**

- Tuition-free all-day kindergarten
- ISAT test scores increased by 30% from Fall 2018 to Spring 2019.
- Schedules built to allow additional education that include music, PE, and Character Education.
- Strong Parent support: At least 95% of parents always participate in Parent/Teacher Conferences; active Parent Involvement Team.

### **Notus Jr-Sr High School:**

- 100% average graduation rate for the last five years (2015-2019)
- Recognized by Idaho as a Goal Maker and Top Performer school.
- A majority of our students are active in at least one sport and/or other extra-curricular activity.

### **COSSA:**

Notus School District is part of a unique consortium, the Canyon-Owyhee School Service Agency. With four other districts, COSSA provides Special Education services, career-technical (CTE) services, and an alternative Jr-Sr High school to the five districts. Some of the CTE programs include Auto/Diesel Mechanics, CNA, Culinary Arts, Welding, EMT, Building Trades, and Law Enforcement.

# THE QUALIFICATIONS

The Board requires the superintendent to be a strong education leader with professional experience. Additionally, the candidate would have:



- A master's degree or higher
- Valid Idaho administrative credentials with superintendent endorsement, or eligible for licensure as a superintendent in Idaho
- Superintendent, building principal, central office, or comparable leadership experience
- A strong background in curriculum, supervision, human relationship skills, team building, and technology
- Demonstrated ability in business practices and school law and a proven record in student achievement and test scores

# THE COMPENSATION

The Board is prepared to offer a competitive compensation package including a comprehensive benefits package and salary depending on experience.

# APPLICATION PROCESS

**Interested candidates should submit applications no later than - May 5th, 2020.**

Names of applicants will be held in strict confidence whenever possible.

## Mail:

Idaho School Boards Association  
Attn: Misty Swanson  
PO Box 9797  
Boise, ID 83707-4797  
(or)

**Email:** [misty@idsba.org](mailto:misty@idsba.org)

If you have questions, please contact Misty Swanson at the ISBA Office: [misty@idsba.org](mailto:misty@idsba.org) or (208) 854-1476.

**A completed application packet for superintendent should include:**

- Application form available at [www.idsba.org](http://www.idsba.org).
- A letter stating qualifications, educational philosophy, experience, and reasons for interest in the position.
- A current resume.
- Academic transcript including degrees.
- Two to four current letters of recommendation.
- Verification that the candidate holds, or will be qualified to hold, an Idaho credential / license as a Superintendent.
- Prior Employment Form available at [www.idsba.org](http://www.idsba.org).

**NOTUS**  
**SD135**

## Board of Trustees

**Barb Skogsberg, Chair**

- Elected July 2006

**Jennifer Brock, Vice Chair**

- Elected July 2008

**Karen Hardcastle**

- Appointed December 2014

**Lee Weymouth**

- Appointed July 2016

**Dave Davies**

- Appointed March 2020

## TIMELINE:

**Application Period Opens:**

- Open Immediately

**Application Deadline:**

- May 5, 2020

**Start Date:**

- July 1, 2020

The Board anticipates making the final selection in late April.