**Media Press Release
Before this communication goes out, ensure it is consistent with your local health district guidance.***If you need assistance finalizing this press release, please contact
Karen Echeverria, ISBA Executive Director, at* *karen@idsba.org* *or 208.890.6506 or
Quinn Perry, Policy & Government Affairs Director, at* *quinn@idsba.org* *or 208.407.8644*

NEWS RELEASE

DATE, 2020

Media Contact:
Name, Email, Phone #

**\_\_\_\_\_\_\_\_\_\_\_\_\_ School District Responds to Positive COVID-19 Case(s)**

*The [\_\_\_\_\_\_\_\_ School District] and [ \_\_\_\_\_\_\_\_ Health Department] partner in response to ensure safety of all students and staff members*

(CITY, Idaho. - A [\_\_\_\_\_\_\_\_School District employee / student at \_\_\_\_\_\_\_\_] School has tested positive for COVID-19.

We are working closely with \_\_\_\_\_\_\_\_\_\_\_\_[INSERT local health department] to respond to this news and protect the health of our community.

Each situation calls for different protocols. In this case, we will follow the following steps:

1. (*customize steps*)

2.

We will post updates on the homepage of our website**.**

**###**