**Script for Board Members, Teachers, and Staff - Positive Case at School
Before this communication goes out, ensure it is consistent with your local health district guidance.***If you need assistance finalizing these talking points, please contact
Karen Echeverria, ISBA Executive Director, at* *karen@idsba.org* *or 208.890.6506 or
Quinn Perry, Policy & Government Affairs Director, at* *quinn@idsba.org* *or 208.407.8644*


A positive case of COVID-19 was reported today, (date).

This is difficult news and impacts all who are part of the (school / district) community.

While we are not able to share personally-identifiable information, we care about keeping our

community informed.

**Here’s what we know about the COVID-19 case(s) reported:**

● On [date], an employee / student at [District / School Name] notified us of their positive
test result for COVID-19.

● It has been \_\_\_ days since the employee / student was last in contact with staff or
students in our district.

● The individual(s) involved have been asked to stay home and self-isolate, as have any people who were in close contact with them.

● The safety and well-being of our staff and students is our top priority.

**Our district has taken these action steps:**

● They’ve contacted, and are working closely with, the local health district.

● They’ve contacted all person(s) who were in close contact with the individual.

● They’ve (closed/partially closed the school building) and launched deep cleaning efforts.

● They’ve notified all students and families.