

# Pinecrest Academy of Idaho

**Title:** Literacy Instructional Paraprofessional

**Description:** SUMMARY:

To work under the direction of the classroom teacher or principal in achieving the literacy educational goals and objectives of all students through individual, small group, or whole group instruction.

**ESSENTIAL DUTIES**

- Provide literacy-based intervention support as designed by the classroom teacher
- Work with students in one-on-one, small group, or whole group settings as designated by the classroom teacher
- Perform all work duties and activities in accordance with District policies, procedures, and safety practices.

**QUALIFICATIONS**

- Knowledge of basic educational procedures and objectives, including instruction and presentation, preparation of teaching materials and aids, behavior management and modification, and student-teacher relations and interactions;
- Possess competence, empathy, and understanding with regard to the needs and cultures of students;
- Ability to follow written and oral instructions and observe district policies and procedures;
- Maintain student, school, and parental confidentiality;
- Follow modifications and accommodations as specified in Individual Education Plans (IEPs).
- ability to work with students experiencing academic or behavior difficulties.
- Operate classroom instructional equipment, standard office equipment, and a personal computer using programs appropriate to assigned duties;
- Establish and maintain collaborative working relationships with students, teachers and staff members, and other district personnel;
- Communicate effectively, both orally and in writing;
- Demonstrate integrity and ingenuity in the performance of assigned tasks.

**Benefits:** Part time hours-26.5 hours a week  
Weekends, school vacations and holidays off  
Make a difference in a child's life

**Requirements:** To perform job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**EDUCATION AND/OR EXPERIENCE:**

Requires a high school diploma or equivalent AND successful completion of a minimum of 32 academic core college semester credits that will lead to a Bachelors Degree OR passed the ParaPro Praxis test with a score of 460 or higher. Copy of transcripts and/or PRAXIS scores must accompany the application.  
Para Professional experience preferred.

**ESSENTIAL PHYSICAL ABILITIES**

- Sufficient clarity of speech and hearing or other communication capabilities, with or without reasonable accommodation, which permits the employee to discern verbal conversation and to communicate effectively on the telephone and in person;
- Sufficient visual acuity, with or without reasonable accommodation, which permits the employee to comprehend written work and assessments, prepare and review documents, and organize documents and materials;
- Sufficient manual dexterity, with or without reasonable accommodation, which permits the employee to perform repetitive hand/wrist/arm motions and to operate a computer and office equipment, and to occasionally physically restrain a student to

## Pinecrest Academy of Idaho

keep him/her from harming self or others;

- Sufficient personal mobility, flexibility, and balance, with or without reasonable accommodation, which permits the employee to work in an office environment, lifting or moving objects that weigh up to 20 lbs.;
- Job tasks require, with or without reasonable accommodation, climbing, stooping, kneeling, crouching, reaching, pushing, pulling, lifting and grasping;
- Must provide own transportation for job related activities.

To apply: <https://www.pinecrestidaho.org/apps/forms2/?f=17611>

**Salary:** \$11-\$12 an hour

**Contact Name:** Denise Schumacher

**Contact Email:** [Denise.Schumacher@pinecrestidaho.org](mailto:Denise.Schumacher@pinecrestidaho.org)

**Contact Address:** 209 5th Ave North

**Contact City:** Twin Falls

**Contact State:** Idaho