

Pinecrest Academy of Idaho

Title: Substitute Teacher

Description: **This posting is for the 2020-2021 school year and is ongoing**

Maintains as fully as possible the established routines and procedures of the school and classroom to which assigned.

Teaches the lesson outlined and described in the substitute teacher's plans as prepared by the absent teacher.

Consults as appropriate with the principal before initiating any teaching or other procedures not specified in the teacher's plans.

Assumes responsibility for overseeing pupil behavior in class and during recess periods as assigned by the building principal.

To apply: <http://www.pinecrestidaho.org/apps/forms2/?f=22238>

Benefits: Part Time/As Needed Hours
School Hours (Mondays 730am-2pm, Tuesday-Friday 730am-3pm)
Holidays and Weekends Off

Requirements: Proficiency with Microsoft Office Software.
Excellent written & oral communication skills.
Ability to communicate with co-workers, and students/parents in a courteous and professional manner.
Strong organizational and proofreading skills, with attention to detail.
Ability to follow up on task commitments and give updates as needed.
Ability to work efficiently under pressure and meet deadlines, while maintaining courtesy and professionalism.
Maintains high standards of ethical behavior and confidentiality of student information.

Salary: \$90 full day/\$45 half day

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