

**Joint School District No. 171**  
**Clearwater County**

**P.O. Box 2259 - Orofino, ID 83544 - 208 476-5593 - Fax: 208 476-7293**

FOR IMMEDIATE RELEASE

Date: January 14, 2021

**JOINT SCHOOL DISTRICT No. 171**  
**VACANCY ANNOUNCEMENT**

Position: Principal/Part-Time Teacher

School: Idaho Youth ChalleNGe Academy

Minimum Qualifications: Current Idaho Administrative Endorsement or eligible for licensure.  
Masters degree or higher.  
Successful leadership and/or teaching experience.  
Leadership experience preferred but not required.  
Applicant must pass a criminal background check and drug screen.

Primary Purpose: Direct and manage instructional program and supervise academic personnel at the Idaho Youth Challenge Academy (IDYCA). Provide leadership to ensure high standards of instructional service. Oversee compliance with district policies, success of instructional programs, and operation of all campus academic activities.

Special Knowledge/Skills: Working knowledge of high school curriculum and instruction and specifically related to At-Risk youth. Willingness to work with 16-18 year old At-Risk youth in a residential setting. Ability to evaluate instructional program and teaching effectiveness. Ability to manage grant budgets and personnel. Ability to coordinate campus academic functions. Ability to implement policy and procedures. Ability to interpret data. Strong organizational, communication, public relations, and interpersonal skills. Working knowledge of military customs and courtesies helpful.

Salary: 216 Day Contract  
Contingent based on education and experience.

Benefits: Employee medical, vision, and dental insurance coverage paid 100% by the district. Family benefits paid at 80% coverage. \$20,000 employee life insurance and \$2,000 dependent life insurance paid by the district.

Direct Inquiries to: Dr. Michael C. Garrett, Superintendent : 208-476-5593  
[garrettm@jsd171.org](mailto:garrettm@jsd171.org)  
Bicker Therien, Principal: 208-464-1463  
[btherien@idyouthchallenge.com](mailto:btherien@idyouthchallenge.com)

Please send application materials to Jessica Fugate, P.O. Box 2259, Orofino, ID 83544 or by email at [fugatej@jsd171.org](mailto:fugatej@jsd171.org)

Closing Date:  
Start Date:

Open Until Filled  
June 2021

Applications are available at:  
Administration Office  
1051 Michigan Avenue  
or  
[fugatej@jsd171.org](mailto:fugatej@jsd171.org)  
208-476-5593

Online: <http://www.sd171.k12.id.us/>

**EOE/AA EMPLOYER  
VETERANS' PREFERENCE**

**Job Title:** IDYCA Principal

**Reports to:** Superintendent

**Primary Purpose:**

Direct and manage instructional program and supervise academic personnel at the Idaho Youth Challenge Academy (IDYCA). Provide leadership to ensure high standards of instructional service. Oversee compliance with district policies, success of instructional programs, and operation of all campus academic activities.

**Qualifications:**

Education/Certification: Master's degree in educational administration Idaho principal or other appropriate Idaho certificate or qualify for such.

**Special Knowledge/Skills:**

Working knowledge of high school curriculum and instruction and specifically related to At-Risk youth. Willingness to work with 16-18 year old At-Risk youth in a residential setting. Ability to evaluate instructional program and teaching effectiveness. Ability to manage grant budgets and personnel. Ability to coordinate campus academic functions. Ability to implement policy and procedures. Ability to interpret data. Strong organizational, communication, public relations, and interpersonal skills. Working knowledge of military customs and courtesies helpful.

**Experience:**

Three years experience as a classroom teacher with additional experience in instructional leadership roles.

**Major Responsibilities and Duties:**

**Instructional Management**

1. Monitor instructional processes to ensure that program activities are related to program outcomes and use findings to take corrective actions.
2. Regularly consult the district leadership team about planning, operation, supervision, and evaluation of education program. Attend weekly leadership and Quad meetings.

**School or Organization Morale**

3. Provide instructional resources and materials to support teaching staff in accomplishing instructional goals.
4. Foster collegiality and team building among staff members and all IDYCA departments. Encourage their active involvement in decision-making process.
5. Communicate and promote expectations for high-level performance to staff and students. Recognize excellence and achievement.

6. Build common vision for school improvement with staff. Direct planning activities and put programs in place with staff to ensure attainment of school's mission.
7. Develop, maintain, and use information systems and records necessary to show campus progress on performance objectives addressing each of the program's 8 Core Components.

#### **Personnel Management**

8. Interview, select, and orient new staff. Approve all personnel assigned to campus.
9. Define expectations for staff performance with regard to instructional strategies, classroom management, and communication with the public.
10. Observe employee performance, record observations, and conduct evaluation conferences with staff.
11. Make recommendations to superintendent on termination, suspension, or nonrenewal of employees assigned to IDYCA.
12. Work with IDYCA staff to plan professional development activities.

#### **Management of Fiscal, Administrative, and Facilities Functions**

13. Comply with district policies and state and federal laws and regulations affecting the schools.
14. Complete and submit annually the Title I-D Grant Application and State Alternative School Application.
15. Compile, maintain, and file all records, and other documents required including accurate and timely reports.
16. Develop professional skills appropriate to job assignment.
17. Demonstrate professional, ethical, and responsible behavior. Serve as a role model for all campus staff.

#### **School or Community Relations**

18. Articulate the school's mission to stakeholders and solicit support in realizing the mission.
19. Demonstrate awareness of school needs and initiate activities to meet those needs.
20. Use appropriate and effective techniques to encourage parent involvement.
21. Other duties as assigned. Supervisory Responsibilities: Supervise and evaluate the performance of staff assigned to campus including teacher(s), instructional aides, and clerical support staff.

#### **Mental Demands/Physical Demands/Environmental Factors**

Maintain emotional control under stress. Occasional districtwide and statewide travel; frequent prolonged and irregular hours.