

# Memo



**To:** ISBA Policy Update Subscribers

**From:** Quinn Perry – Policy & Government Affairs Director

**cc:** April Hoy – Research & Policy Specialist

**Date:** April 9, 2020

**Re:** Policy Release – April 2020

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ISBA is releasing a minimal policy update at this time, as we know that many bigger priorities in your school districts and charter schools require your attention.

As a reminder, the ISBA staff has been reviewing each model policy carefully to find legal citations and cross references that have drifted out of date as law has changed and the manual itself has been updated. While these changes are simple, they will help improve the usability of your policy manual which is an important function for your staff, students, parents, and school patrons. While we had planned to release them over a set of updates, we have decided to release the final sections to address these minor edits to the final six sections of the policy manual. In addition, we have attached a few policies with more substantive edits.

The changes to the legal and cross references in policies are not substantive, but should be reviewed and adopted by the Board before being changed in your policy manual.

Policies with more substantive changes are outlined below. In the meantime, we hope this important review and update of legal citations and cross references provides some relief from the normal policy update we send this time of year. The next update will reflect changes from the 2020 Legislative Session.

Lastly, ISBA will be switching from a quarterly billing schedule to an annual billing schedule for our policy update subscribers beginning in FY2021. If you normally renew your subscription in January or April, please expect to receive an invoice for FY2021 sometime after July 1.

If you have questions, do not hesitate to reach out to April or me.

## **New or Updated Policies with Substantive Edits**

### **Section 7000 – Financial Management**

**7236:** The Office of Management and Budget issued guidance to schools and districts to update policies to include language on unexpected and extraordinary closures so that you may continue to use certain federal funds for to pay employees. ISBA issued this in a recent email blast. **This is a highly recommended policy.**

**7400P2:** This minor update is to avoid confusion over the Contract/Price Analysis provision because the State and Federal thresholds are inconsistent. Previously, the language in the policy stated that the \$150,000 threshold applies only to purchases solely using Federal Funds. However, the \$50,000 threshold applies, setting a lower threshold than federal law permits. **This is a required update.**

**7400P3:** This update includes language about the “Buy American” provision, which directs schools and districts to purchase domestic commodities or products, such as a food product processed in the United States. This is required when undergoing your Child Nutrition Audit by the State Department of Education. **This is a required policy.**

### **Legal & Cross Reference Updates**

*\*Please note that sections 3000, 4000, and 5000 went out in the previous update. Please contact us if you need us to re-send that file to you.*

#### **1000 – Board of Directors:**

**1010**

**1500**

**1600**

#### **2000 - Instruction:**

**2125**

**2140**

**2150**

**2305**

**2310**

**2320**

**2340**

**2360**

**2375**

**2390**

**2410**

**2425**

**2570**

2705

**6000 - Administration:**

6100

6300

**7000 – Financial Management:**

7110

7210

7215

7218

7235

**8000 – Non-Instructional Operations:**

8100

8110

8115

8130

8160

8170

8180

8185

8195

8200

8210

8230

8240

8245

8250

8530

8605

8610

8800

**9000 – School Facilities:**

9700