

Memo



To: ISBA Policy Update Subscribers

From: Quinn Perry – Policy & Government Affairs Director

cc: April Hoy – Research & Policy Specialist

Date: April 9, 2020

Re: Policy Release – April 2020

ISBA is releasing a minimal policy update at this time, as we know that many bigger priorities in your school districts and charter schools require your attention.

As a reminder, the ISBA staff has been reviewing each model policy carefully to find legal citations and cross references that have drifted out of date as law has changed and the manual itself has been updated. While these changes are simple, they will help improve the usability of your policy manual which is an important function for your staff, students, parents, and district patrons. While we had planned to release them over a set of updates, we have decided to release the final sections to address these minor edits to the final six sections of the policy manual. In addition, we have a few policies attached with more substantive changes.

The changes to the legal and cross references in policies are not substantive, but should be reviewed and adopted by the Board before being changed in your policy manual.

Policies with more substantive changes are outlined below. In the meantime, we hope this important review and update of legal citations and cross references provides some relief from the normal policy update we send this time of year. The next update will reflect changes from the 2020 Legislative Session.

Lastly, ISBA will be switching from a quarterly billing schedule to an annual billing schedule for our policy update subscribers beginning in FY2021. If you normally renew your subscription in January or April, please expect to receive an invoice for FY2021 sometime after July 1.

If you have questions, do not hesitate to reach out to April or me.

New or Updated Policies with Substantive Edits

Section 7000 – Financial Management

7236: The Office of Management and Budget issued guidance to schools and districts to update policies to include language on unexpected and extraordinary closures so that you may continue to use certain federal funds for to pay employees. ISBA issued this in a recent email blast. **This is a highly recommended policy.**

7400P2: This minor update is to avoid confusion over the Contract/Price Analysis provision because the State and Federal thresholds are inconsistent. Previously, the language in the policy stated that the \$150,000 threshold applies only to purchases solely using Federal Funds. However, the \$50,000 threshold applies, setting a lower threshold than federal law permits. **This is a required update.**

7400P3: This update includes language about the “Buy American” provision, which directs schools and districts to purchase domestic commodities or products, such as a food product processed in the United States. This is required when undergoing your Child Nutrition Audit by the State Department of Education. **This is a required policy.**

Legal & Cross Reference Updates

**Please note that minor updates to sections 3000, 4000, and 5000 were issued in December 2019*

1000 – Board of Trustees:

1260

1320

2000 - Instruction:

2305

2310

2320

2340

2390

2410

2425

2440

2545

6000 - Administration:

6100

7000 – Financial Management:

7230

7235
7237
7310
7320P1
7400
7400P2
7408

8000 – Non-Instructional Operations:

8110
8200
8210
8230
8235
8250

8530

9000 – School Facilities:

9700