



*Cultivating eco-literate, compassionate, critical thinkers, prepared to solve the challenges of their world.*

## **SCHOOL DIRECTOR/ SUPERINTENDENT**

**Reports to:** Syringa Mountain School (SMS) Board of Directors

***The Director/Superintendent must have:***

- Idaho administrative credentials for public education
- A sound educational philosophy, background, and vision
- Appreciation and understanding of Waldorf Methods*
- Minimum 5 year teaching and educational administration experience
- Management and leadership qualities in the school setting

***Duties:***

- Supervise, coach, support and evaluate teaching staff, classroom assistants, special education staff, and consultants.
- Work with the administrative team to ensure staffing, facilities, budget, building infrastructure, and exterior site all support student learning and quality school practices.
- Liaison with parent association to support involvement in fundraising, parent sponsored events, parent education evenings, and community education events.
- Ensure program alignment with SMS mission, vision, and charter renewal agreements.
- Ensure curriculum is aligned to charter petition and is developmentally appropriate with ICCS.
- Implement the SMS Strategic Plan.
- Monitor, revise, and enhance the school professional development plan with input from staff.
- Oversee and implement student discipline policies.
- Attend special education related meetings and ensure the model is in-line with state and federal standards.
- Ensure all staff comply with SMS Board policies, Special Education Regulations, and SMS Charter Petition.
- Oversee building and student safety.
- Maintain active involvement with the State Charter School Commission, Superintendents Association, and other state and regional associations.
- Attend all SMS board meetings and draft agendas with the Board Chair.

**Success in this role is measured through workplace and staff satisfaction, the retention and growth of the student body, and the satisfaction of our families.**

**Physical Demands**

**Frequent:** Sitting, walking, standing, conversing, and listening, reading, writing, close visual work.

**Occasional:** Lifting and Carrying

**Infrequent:** Pushing and Pulling

**Maximum Weights:** Lift 25 lbs/Carry 25 lbs.

***Please send resume and 2 letters of recommendation to [info@syringamountainschool.org](mailto:info@syringamountainschool.org). Salary dependent upon Education and Experience. Candidates will be responded to within one week of submission. Applications accepted through January 31, 2022 at 11:59pm. Interviews are scheduled to begin February 2022.***



*SMS is an equal opportunity employer. SMS employs staff of any race, color, national or ethnic origin, ancestry, citizenship, religious affiliation, actual or perceived gender, sexual orientation, marital status, veteran status, age, physical or mental disability, or medical condition where the latter do not impair job performance with reasonable accommodations, and accords them all rights, privileges, programs, and activities generally accorded to and made available to staff at the school. SMS will not discriminate on the basis of any of the above factors, nor any basis prohibited by law.*