



## Idaho School Boards Association, Inc.

*"Leadership for Excellence in Idaho Public Education"*

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### MEMORANDUM

To: Members of ISBA's Policy Update Service

From: April Hoy, Research & Policy Coordinator

Re: **Spring 2022 ISBA Policy Update Release**

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**NOTE:** The Fall 2021/Winter 2022 Policy update memo contained the following statement about the update to Policy 2310: "This update removes policy language restricting school celebrations with foods that do not comply with the Smart Snacks in Schools requirements as this does not appear to be required currently." **To clarify, the Smart Snacks in Schools regulations are still in effect; but they do not apply to classroom birthday parties and similar classroom celebrations.**

**1120:** This addition clarifies that while newly elected Trustees take office on January 1 following their election they may not enter upon the duties of their new office until they've been sworn in. **This is a recommended update to a recommended policy.**

**1600:** These changes align this policy with ISBA's updated model code of ethics for Board Members. **This is an optional update to an optional policy.**

**1610:** This change clarifies that while there is an exception to the prohibition on District/School contracts a Board Member has a pecuniary interest in, and this exception allows contracts when the interest is remote, this exception does not allow a Board Member to be employed by the District/School. **This is a recommended update to a recommended policy.**

**2460:** This new policy provides a process for granting credit for extended learning opportunities in accordance with legislation from the 2021 legislative session. **This is a recommended new policy**, although the Board has room to alter the details of what this process looks like.

**2500:** This deletion removes a call for complaints about library books to be addressed through the Uniform Grievance Policy. Policy 2530 now provides a separate process for this, and we recommend reserving the Uniform Grievance Policy for complaints (other than those addressed in the employee grievance policies) in which a person believes their rights have been violated. **This is an optional update to an optional policy.**

**2530:** This heavily revised policy now provides a process (separate from the Uniform Grievance Policy) for hearing complaints about library books and curricular materials. We suggest a process that minimizes the Board's involvement and provides a model process

involving a committee appointed by the Superintendent. **This is an optional update to an optional policy.**

**2640:** This new policy provides an option for allowing a mastery-based approach to awarding credit. It includes options for directing schools to pursue this approach and for allowing them to do so without requiring it. **This is an optional new policy.**

**3000:** This is a minor correction to a reference to another policy added in the last update. **This is a recommended update to a required policy.**

**3570P:** This update provides for certain student records to be maintained permanently and others to be retained for a shorter time period selected by the Board as recommended by the attorney ISBA consulted on this policy. It also provides two options for policy language on the retention of records for student in special education—one that details the retention periods recommended by the attorney ISBA consulted and a more concise statement that the District/School will comply with the current law. **This is a recommended update to a recommended procedure.**

**8115 (Charter Version Only):** This correction adds text that was mistakenly deleted from the charter school version of this policy. I recommend checking your policy to see if it contains this omission and fixing it if it does. **This is a recommended update to a recommended policy.**

**8320:** A paragraph was moved from 8520 to this policy with the other discussion of evacuation drills and plans. These edits also add some changes based on the current versions of the fire codes referenced at the bottom on the policy. **This is a recommended update to a required policy.**

**8520:** A paragraph was moved from this policy into 8320 with the other discussion of evacuation drills and plans. This update also adds more information on the requirements related to the abatement of unhealthy conditions. **This is a recommended update to a recommended policy.**

**8605:** This update includes a few changes. It expands requirements for retention of emails to include retention of other electronic communications, like text messages. It also includes some assorted changes to the table of record retention guidelines to conform with legal recommendations, to remove redundancies, and to add other categories of record. **This is a recommended update to a required policy.**

### **Fall 2021/Winter 2022 Update Follow-Up**

The previous quarterly update included updates to the items listed below. If the Board hasn't addressed them yet, they may wish to do so alongside the current updates. This update can be access on the ISBA website along with the current update.

2310  
3000  
3030  
3031  
3370  
3370P  
3440  
3530  
4210  
4210F3  
4210P  
7710 (School Districts Only)

*Note: Required policies are policies on topics that a law or administrative rule requires a district or charter school to have a policy on. Recommended policies address practices districts and charter schools are required to comply with by law, administrative rule, or other guidance, or which are strongly recommended by one of the attorneys we consult on policy matters. Optional policies mainly describe practices that are not required, but which may be of use to the District or Charter School.*