

IDAHO SCHOOL BOARDS ASSOCIATION

REGION IV BYLAWS

ARTICLE 1 – NAME AND PURPOSE:

1. **Name:** The name of this association shall be IDAHO SCHOOL BOARDS ASSOCIATION (ISBA) REGION IV.

Amended September 28, 2017

2. **Purpose:** The purposes of the REGION shall be similar to the purposes as provided by the bylaws of the ISBA and shall:

- a. Promote the general advancement of education;
- b. Promote and maintain local governance of the State's public schools;
- c. Conduct meetings of the trustees in the region to discuss legislative resolutions, proposals, and other items of mutual interest;
- d. Study, interpret, propose, and influence legislation that may affect education;
- e. Collect pertinent data and information and disseminate through appropriate publications; and
- f. Promote training and orientation on a regional basis for school Board members.

Amended September 28, 2017

3. **Authority:** Nothing in these Bylaws shall be in conflict with the ISBA bylaws, state or federal laws, or any higher authority. Should such an event arise, this higher authority takes precedence over the lower and said item shall be null and void.

Amended November 11, 2004

Amended November 12, 2009

Amended September 28, 2017

ARTICLE II – MEMBERSHIP AND FISCAL YEAR:

1. **Member Districts** Districts eligible for membership in REGION IV: Blaine County #61, Bliss #234, Buhl #412, Camas County #121, Cassia County #151, Castleford #417, Dietrich #314, Filer #413, Glenns Ferry #192, Gooding #231, Hagerman #233, Hansen #415, Jerome #261, Kimberly #414, Minidoka #331, Murtaugh #418, Richfield #316, Shoshone #312, Three Creek #416, Twin Falls #411, Valley #262, and Wendell #232.

Added November 11, 2004

Amended September 28, 2017

2. Membership: Membership shall be limited to those districts in Region IV and that have paid their current dues to ISBA.

Amended September 28, 2017

3. Membership Large/Small Districts: The membership of Region IV district trustees shall be divided into large and small districts.

Added November 11, 2004
Amended November 12, 2009
Amended September 28, 2017

4. Determination of Large/Small Districts: Determination of large and small districts shall be made at the annual meeting in November on the basis of the most current enrollments obtained from the State Department of Education. Large districts shall include fifty percent (50%) of the member districts with the greatest number of students enrolled. Small districts shall include the remaining districts in the region. If there are an odd number of member districts, the median district shall be included as a small district. However, if the district with the least number of students among the large districts has less than 66.7% the enrollment of the next largest district, the smaller district shall be classified as small. This process shall be repeated until either the large district with the least number of students has at least 66.7% the number of students of the next largest district or until only ten (10) districts remain in the large category.

Added November 11, 2004
Amended September 28, 2017
Amended November 7, 2019
Amended November 10, 2022

5. Fiscal Year: The fiscal year shall be the same as that of ISBA – July 1 – June 30.
Amended September 28, 2017

ARTICLE III – MEETINGS

1. Annual Meeting: The annual meeting of the Region IV Association shall be held on a date determined by the Officers. If no determination is made it shall be held at the ISBA Annual Convention.

Amended September 28, 2017

2. Region Meeting: Region meetings shall be held at least once annually. Region meetings shall be held at a school district located within the region and that is centrally located for all of the districts in that region.

Amended September 28, 2017

- 3. Special Meetings:** Special meetings may be called by the Chair or at the request of three (3) member districts. Special meetings may be conducted electronically or as agreed upon by the Executive Committee.

Amended September 28, 2017

ARTICLE IV – OFFICERS AND ELLECTIONS

1. Officers:

- a. The officers of REGION IV shall be Chair, Vice Chair, Large District Alternate and Small District Alternate. The Chair shall designate one Alternate to be Secretary and the other Alternate to be the Treasurer if needed.
- b. The Chair and Vice Chair shall represent both a large and small district. These offices shall alternate at each election.
- c. The Executive Committee shall consist of the Chair, Vice Chair, Large District Alternate, and Small District Alternate.

Amended November 12, 2009

Amended September 28, 2017

2. Elections:

- a. Elections for Region IV shall be held at the Annual Meeting in even-numbered years.
- b. The offices of the Region IV Chair and Vice Chair shall alternate between large and small districts.
- c. The Chair shall call for nominations from the floor for Vice Chair.
- d. The election of officers shall be by written ballot, one vote per member present at the meeting.
- e. The same procedure will be used for the Large District Alternate and the Small District Alternate.
- f. The Vice Chair automatically ascends to the office of Chair and, therefore, does not run for election.

Amended September 28, 2017

Amended November 6, 2024

3. Terms of Office:

- a. The term of each office is for two (2) years.
- b. The officers shall take office with the installation of the Executive Officers at the Annual Convention.

Amended November 11, 2004
Amended November 12, 2009
Amended September 28, 2017

4. Vacancies:

- a. In case of a vacancy in the office of the Chair, the Vice Chair shall ascend to the office of the Chair.
- b. The Chair shall appoint either the current Large or Small District Alternate to fill the Vice Chair vacancy. The Chair will assure that both large and small districts are represented in the Chair and Vice Chair positions.
- c. The Chair shall appoint either a Large or Small District Alternate dependent upon who has been appointed to become the Vice Chair.
- d. In case of a vacancy of both the Chair and Vice Chair, the Large and Small District Alternates shall replace the vacated positions.
- e. Any new officer that has been appointed or takes over a vacant position and has not been elected by the membership will hold office until the next Annual Meeting. At that time, new officers will be elected according to the procedures outlined in these bylaws.

Amended September 28, 2017

5. **Removal of an Officer:** If an officer fails to attend three (3) consecutive meetings, the officer may be discharged from the office by a sixty percent (60%) vote of the Executive Committee. An officer may also be removed from office if the Amended removal is distributed to the membership at least ten (10) days prior to a duly convened meeting and the vote for removal is adopted by sixty-six percent (66%) of the members present at the meeting.

Amended September 28, 2017

6. Duties of the Chair:

- a. Regularly attend ISBA Executive Board meetings to represent the membership of Region IV;
- b. Fulfill the individual goals the Chair establishes each year as part of the ISBA Strategic Plan;
- c. Serve on committees for the ISBA Executive Board;
- d. Regularly schedule, conduct, and attend Region IV meetings;
- e. Appoint Special Committee members as needed;
- f. Communicate with the membership of Region IV on important issues;
- g. Promote open communication and actively work to engage region trustee participation in the region and region meetings;
- h. Promote region participation in all the services ISBA offers; and
- i. Model ethical behavior.

Amended September 28, 2017

7. Duties of the Vice Chair:

- a. Fulfill all Chair functions when the Chair is unable to do so;
- b. Regularly attend ISBA Executive Board meetings to represent the membership of Region IV;
- c. Fulfill the individual goals the Vice Chair establishes each year as part of the ISBA Strategic Plan;
- d. Serve on committees for the ISBA Executive Board;
- e. Regularly attend Region IV meetings;
- f. When asked by the Chair, communicate with the membership of Region IV on important issues;
- g. Promote open communication and actively work to engage region trustee participation in the region and region meetings;
- h. Promote region participation in all the services ISBA offers;
- i. Model ethical behavior; and
- j. Assume the position of Chair after the two (2) year term or when the Chair position becomes vacant.

Amended September 28, 2017

8. Duties of the Large or Small District Alternate:

- a. Attend ISBA Executive Board meetings when the comparable size district officer is unable to attend;
- b. Serve on committees for the ISBA Executive Board;
- c. Regularly attend Region IV meetings;
- d. When asked by the Chair, communicate with the membership of Region IV on important issues;
- e. Promote open communication and actively work to engage region trustee participation in the region and region meetings;
- f. Promote region participation in all the services ISBA offers; and
- g. Model ethical behavior.

Amended September 28, 2017

ARTICLE V – AMENDING REGION IV BYLAWS

- 1. These bylaws may be amended, or new bylaws may be adopted, by simple majority vote of the members present at any duly called regular or special meeting.

Amended September 28, 2017

- 229 2. Proposals for bylaw changes may be made by the Executive Committee or any
230 duly elected or appointed trustee of Region IV holding membership with ISBA.

231
232 Amended September 28, 2017

- 233
234 3. Amended amendments shall be delivered, via electronic email, to the membership
235 at least ten (10) days prior to a duly convened meeting at which the amendments
236 are to be discussed.

237
238 Amended September 28, 2017

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240 4. Amended amendments shall not be in conflict with the bylaws of the ISBA.

241
242 Amended November 12, 2009

243 Amended September 28, 2017

- 244
245 5. Adopted amendments will be delivered to the membership within ninety (90) days
246 following the duly convened meeting at which they were approved.

247
248 Amended September 28, 2017

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250 **ARTICLE VI – RULES OF ORDER:**

251 Where no provision or exception is made in these bylaws, Robert's Rules of Order shall
252 govern.

253 Amended November 12, 2009

SIGNATURE AND DATE PAGE

Eric Sullivan

Region IV Chair

December 5th, 2024

Date

Misty Swanson

ISBA Executive Director

11/06/2024

Date