

REGION V BYLAWS

IDAHO SCHOOL BOARDS ASSOCIATION

ARTICLE I – NAME AND PURPOSE

1. **Name:** The name of this association shall be IDAHO SCHOOL BOARDS ASSOCIATION (ISBA) REGION V.

Amended September 21, 2017

2. **Purpose:** The purposes of the REGION shall be similar to the purposes as provided by the bylaws of the ISBA and shall:

- a. Promote the general advancement of education;
- b. Promote and maintain local governance of the State's public schools;
- c. Conduct meetings of the trustees in the region to discuss legislative resolutions, proposals, and other items of mutual interest;
- d. Study, interpret, propose, and influence legislation that may affect education;
- e. Collect pertinent data and information and disseminate through appropriate publications; and
- f. Promote training and orientation on a regional basis for school Board members.

Amended September 21, 2017

3. **Authority:** Nothing in these bylaws may be in conflict with the ISBA Bylaws, state or federal laws, or any higher authority. Should such an event arise, this higher authority takes precedence over the lower and said item shall be null and void.

Amended September 21, 2017

ARTICLE II – MEMBERSHIP AND FISCAL YEAR

1. **Member Districts:** Districts eligible for membership in Region V are Aberdeen #058, American Falls #381, Arbon Elementary #383, Bear Lake #033, Grace #148, Marsh Valley #021, North Gem #149, Oneida #351, Pocatello #025, Preston #201, Rockland #382, Snake River #052, Soda Springs #150, and West Side #202.

Amended September 21, 2017

2. **Membership:** Membership shall be limited to those districts in Region V and that have paid their current dues to ISBA.

Amended September 21, 2017

3. Membership Large/Small Districts: The membership of Region V district trustees shall be divided into large and small districts.

Amended September 21, 2017

4. Determination of Large/Small Districts: Determination of large and small districts shall be made at the annual meeting in November on the basis of the most current enrollments attained from the State Department of Education, Large districts shall include fifty percent (50%) of the member districts with the greatest number of students enrolled. Small districts shall include the remaining districts in the region. If there are an odd number of member districts, the median district shall be included as a small district.

Amended September 21, 2017

Amended November 10, 2022

5. Fiscal Year: The fiscal year shall be the same as that of ISBA – July 1 – June 30.

Amended September 21, 2017

ARTICLE III—MEETINGS

1. Annual Meeting: The annual meeting of the Region V Association shall be held on a date determined by the officers. If no determination is made it shall be held at the ISBA Annual Convention.

Amended November 12, 2009

Amended September 21, 2017

2. Region Meeting: Region meetings shall be held at least once annually. Region meetings shall be held at a school district located within the region and that is centrally located for all of the districts in that region.

Amended September 21, 2017

3. Special Meetings: Special meetings may be called by the Chair or at the request of three (3) member districts. Special meetings may be conducted electronically or as agreed upon by the Executive Committee.

Amended November 12, 2009

Amended September 21, 2017

ARTICLE IV—OFFICERS AND ELECTIONS

1. Officers:

- 91 a. The officers of Region V shall be Chair, Vice Chair, Large District Alternate,
92 and Small District Alternate. The Chair shall designate one Alternate to be the
93 Secretary and one Alternate to be the Treasurer if needed.
94 b. The Chair and Vice Chair shall represent both a large and small district. These
95 offices shall alternate at each election.
96 c. The Executive Committee shall consist of the Chair, Vice Chair, Large District
97 Alternate, and Small District Alternate.
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Amended September 21, 2017

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101 **2. Elections:**
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- 103 a. Elections for Region V shall be held at the Annual Meeting in odd-numbered
104 years.
105 b. The offices of the Region V Chair and Vice Chair shall alternate between large
106 and small districts.
107 c. The Chair shall call for nominations from the floor for Vice Chair.
108 d. The election of officers shall be by written ballot, one vote per member present
109 at the meeting. The same procedure will be used for the Large District Alternate
110 and the Small District Alternate.
111 e. The Vice Chair automatically ascends to the office of Chair and, therefore, does
112 not run for election.
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114 Amended September 21, 2017
115 Amended November 6, 2024
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117 **3. Terms of Office:**
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- 119 a. The term of each office is for two (2) years.
120 b. The officers shall take office with the installation of the Executive Officers at the
121 Annual Convention.
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Amended September 21, 2017
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124 **4. Vacancies:**
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- 126 a. In case of a vacancy in the office of the Chair, the Vice Chair shall ascend to
127 the office of the Chair.
128 b. The Chair shall appoint either the current Large or Small District Alternate to fill
129 the Vice Chair vacancy. The Chair will assure that both large and small districts
130 are represented in the Chair and Vice Chair positions.
131 c. The Chair shall appoint either a Large or Small District Alternate dependent
132 upon who has been appointed to become the Vice Chair.
133 d. In case of a vacancy of both the Chair and Vice Chair, the Large and Small
134 District Alternates shall replace the vacated positions.
135 e. Any new officer that has been appointed or takes over a vacant position and
136 has not been elected by the membership will hold office until the next Annual

Meeting. At that time, new officers will be elected according to the procedures outlined in these bylaws.

Amended September 21, 2017

- 5. Removal of an Officer:** If an officer fails to attend three (3) consecutive meetings, the officer may be discharged from the office by a sixty percent (60%) vote of the Executive Committee. An officer may also be removed from office if the Amended removal is distributed to the membership at least ten (10) days prior to a duly convened meeting and the vote for removal is adopted by sixty-six percent (66%) of the members present at the meeting.

Amended September 21, 2017

6. Duties of the Chair:

- a. Regularly attend ISBA Executive Board meetings to represent the membership of Region V;
- b. Fulfill the individual goals the Chair establishes each year as part of the ISBA Strategic Plan;
- c. Serve on committees for the ISBA Executive Board;
- d. Regularly schedule, conduct, and attend Region V meetings;
- e. Appoint Special Committee members as needed;
- f. Communicate with the membership of Region V on important issues;
- g. Promote open communication and actively work to engage region trustee participation in the region and region meetings;
- h. Promote region participation in all the services ISBA offers; and
- i. Model ethical behavior.

Amended September 21, 2017

7. Duties of the Vice Chair:

- a. Fulfill all Chair functions when the Chair is unable to do so;
- b. Regularly attend ISBA Executive Board meetings to represent the membership of Region V;
- c. Fulfill the individual goals the Vice Chair establishes each year as part of the ISBA Strategic Plan;
- d. Serve on committees for the ISBA Executive Board;
- e. Regularly attend Region V meetings;
- f. When asked by the Chair, communicate with the membership of Region V on important issues;
- g. Promote open communication and actively work to engage region trustee participation in the region and region meetings;
- h. Promote region participation in all the services ISBA offers;
- i. Model ethical behavior; and

- j. Assume the position of Chair after the two (2) year term or when the Chair position becomes vacant.

Amended September 21, 2017

8. Duties of the Large or Small District Alternate:

- a. Attend ISBA Executive Board meetings when the comparable size district officer is unable to attend;
- b. Serve on committees for the ISBA Executive Board;
- c. Regularly attend Region V meetings;
- d. When asked by the Chair, communicate with the membership of Region V on important issues;
- e. Promote open communication and actively work to engage region trustee participation in the region and region meetings;
- f. Promote region participation in all the services ISBA offers; and
- g. Model ethical behavior.

Amended September 21, 2017

ARTICLE # V—AMENDING REGION V BYLAWS

1. These bylaws may be amended or changed, or new bylaws adopted, by simple majority vote of those present at any regular or special of the Region V Association.

Amended September 21, 2017

2. Proposals for by-law changes may be made by the Executive Committee or any duly elected or appointed trustee of Region V holding membership ISBA.

Amended September 21, 2017

3. Amended amendments shall be delivered, via electronic email, to the membership ten (10) days prior to the duly convened meeting at which the amendments are to be discussed.

Amended November 12, 2009

Amended September 21, 2017

4. Amended amendments shall not be in conflict with the bylaws of the ISBA.

Amended September 21, 2017

5. Adopted amendments will be delivered to the membership within ninety (90) days following the duly convened meeting at which they were approved.

Amended September 21, 2017

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ARTICLE VI—RULES OF ORDER

Where no provision or exception is made in these bylaws, Robert’s Rules of Order shall govern.

Amended September 21, 2017

SIGNATURE AND DATE PAGE

Jan Hargis
Region V Chair

2 Dec 2024
Date

Misty Swanson
ISBA Executive Director

11/06/2024
Date

Region V Bylaws
Amended November 6, 2024

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